



**holy trinity** northwood

**ANNUAL REPORT**

**FOR THE YEAR**

**2009**

**Presented to the  
Annual Church Meeting  
on Wednesday 28 April 2010**

## TABLE OF CONTENTS

1.	Annual Report.....	page 3
2.	Financial Review and Accounts .....	8
3.	Independent Examiner's Report .....	17
4.	Budget 2010 .....	18
5.	Parish Registers .....	19
6.	Harrow Deanery Synod .....	19
7.	Assistant Priest.....	20
8.	Youth Report .....	21
9.	Assistant Youth Workers .....	23
10.	Children at Holy Trinity .....	24
11.	Music Department .....	24
12.	Plant and Hall Committee.....	26
13.	Mission and Outreach.....	26
14.	Charity Committee.....	27
15.	Fete.....	27
16.	Communications Committee .....	28
17.	Sidesmen.....	29
18.	Healing Prayer Group.....	29
19.	House Groups .....	30
20.	Events .....	30
21.	Flowers .....	31
22.	Church Cleaning.....	31
23.	Talking Point.....	31
24.	Holy Trinity School.....	32
25.	Toddler Club .....	32
26.	1 <sup>st</sup> Northwood (Holy Trinity) Brownies.....	33
27.	1 <sup>st</sup> Northwood (Holy Trinity) Guides .....	33
28.	Reading Group .....	34
29.	Fairtrade .....	34

# 1. Annual Report of the Parochial Church Council for the Year January to December 2009

## Administrative Information

Holy Trinity Church is situated on Rickmansworth Road, Northwood. It is part of the Deanery of Harrow, Episcopal Area of Willesden, Diocese of London, within the Church of England. The correspondence address is:

The Parish Office, Holy Trinity Church, Gateway Close, Northwood HA6 2RP

Tel: 01923 822990 Email: office@htnorthwood.co.uk Website: <http://www.htnorthwood.co.uk> /

## PCC - LIST OF MEMBERS

During the year the following served as members of the PCC:

Incumbent: The Reverend Canon Richard Bartlett Chairman  
Wardens: Mr Barry Southcott Vice Chairman  
Mr Andrew Newell

End of term

Representatives on the Deanery Synod:

Mrs Margaret Nicholson	Reader	May 2011
Mrs Ann Kentfield	Reader	May 2011
Mr Nigel Mundy		May 2011
Mr Nigel Washbourn		May 2011
Mr Brian Watkins	Deputy Warden and CTN Representative	May 2011

Elected members:

Mr Sven Beyrich	APCM 2010
Mr Simon Brown	APCM 2011
Mrs Carole Hamwijk	APCM 2012
Mr Carl Landsbert	APCM 2011
Mrs Sally Moore	APCM 2010
Mr Robert Orr	APCM 2009
Mr Adrian Paterson	APCM 2011
Mrs Leigh Ralphs	APCM 2012
Mr John Spencer	APCM 2010
Mrs Gaynor Turner	APCM 2012
Miss Annabel Wheatland	APCM 2009

Co-opted members:

Mr John Barraclough	Honorary Surveyor
Mrs Carol Went	

Ex officio members:

Mr Kevin Draper	Youth and Children's Minister
Rev Elaine Dando	Assistant Priest
Mr Daniel Norris	Headteacher of Holy Trinity School:

Mr Richard Read and Mrs Hazel Paterson remained Deputy Wardens although no longer members of the PCC.

Mrs Sue Boulton, the Parish Administrator, acts as the Minutes Secretary of the PCC.

**Holy Trinity Bankers:** NatWest, 37 Green Lane, Northwood, Middlesex HA6 3AF

**Independent Examiner:** Mrs Margaret Anthony, FCA, 166 Northwood Way, Northwood HA6 1RB

**Charity Commission Correspondent:** Nigel Mundy FCA, 21 Cygnet Close, Northwood HA6 2SY. 01923 827104

## **Structure, Governance and Management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC has been a charity for many years but was exempt from registration from the Charity Commission. In accordance with the Charities Act 2006 the PCC was registered with the Charity Commission on 21 September 2009 under the full title of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Northwood (No 11311724) with a working name of Holy Trinity Northwood. Members of the PCC are the trustees of the charity. PCC members may serve for up to three sessions of three years. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Some members have been co-opted to fulfil a special need.

The PCC has met eight times during the year. Members of the PCC are encouraged to serve on at least one of the committees below, to which much of the work of the PCC is delegated:

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The other committees are: Finance, Plant and Church Hall, Mission and Outreach, Charitable Giving, Fete, Events and Communications. Reports of some of these can be found elsewhere in the Annual Report.

The Vicar and Church Wardens are ex officio members of all committees. Committees are able to co-opt other members from within or outside of the PCC for specific events.

## **Aims and Purposes**

The PCC has the responsibility of co-operating with the incumbent, the Reverend Canon Richard Bartlett, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the responsibility for the maintenance of the Church building, Churchyard, Hall, Cloisters, the surrounding grounds and the Youth Minister's house at Tanworth Close.

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at Holy Trinity Church and to become part of the parish community. This is underpinned by our Parish Mission Statement: We are aiming by God's strength to be a welcoming community of Christ inspired by three values: Openness to God, Inclusiveness of all, Serving one another.

This Mission Statement is the basis of our Parish Mission Action Plan which was presented to the APCM in 2008, and is being enacted gradually. When planning our activities for the year, the incumbent and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

Worship, prayer and discipleship  
Provision of pastoral care for people in the parish  
Missionary and Outreach work

## **Church attendance**

There are 406 parishioners on the Church Electoral Roll, 198 of whom are resident in the parish, and 208 of whom are not resident in the parish. The new Electoral Roll commenced in April 2007. The average weekly attendance, counted in October 2009, was 354 but this number significantly increased at major festivals.

## **Achievements and Performance**

### **Worship, Prayer and Discipleship**

The incumbent and PCC are keen to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and be spiritually refreshed. The principal act of worship each week takes place on Sundays at 10am, when the Parish Communion takes place in church; a monthly Family Service and Give Way Cafe, a monthly Encounter Communion Service, and fortnightly Junior Church activities take place at the same time in the Church Hall and Parish Rooms. Alongside this a quieter Holy Communion takes place at 8am every Sunday (BCP on the first Sunday of the month). At 6pm Evensong takes place on most Sundays. Additional Taizé style worship, Labyrinth, Youth Services, Choral Evensong with the Chiltern Hundreds Bach Choir and Orchestra, Songs of Praise, and other special and seasonal services take place at this time. At 11.45am on the first Sunday of the month we hold an additional Holy Communion Service and on the third Sunday a Healing Service. Services of Baptism are held twice a month at 12 noon as demand requires. During the weekdays Morning Prayer is said in Church on Tuesday, Thursday and Friday, and on Wednesday at 10.30am a service of Holy Communion is celebrated. Fortnightly on Tuesday afternoons the Toddler Church service is held. The church is open all day Monday – Friday during school term time for anyone who wishes to come in and pray.

In addition to the above approximately seven times a year the whole community worships together, especially for major festivals: Harvest, Christingle, Christmas Day, Mothering Sunday, Easter Day, Pentecost, First Communion. On these Sundays careful provision is made for those who find All Age Worship difficult at services at other times on the same day. As well as regular

services we enable our community to celebrate and thank God at the milestones of the journey through life; through the many Baptisms, Weddings and Funerals in which we are involved; these services provide an important pastoral link between the church and many people on the fringes of our church community.

In addition to worship, spiritual growth is encouraged through courses of preparation for First Communion and Confirmation, Lent groups and courses, young people's discipleship groups. There is always room for more house groups, the addition of which has been identified in our Mission Action Plan.

## **Pastoral Care**

The incumbent and PCC are committed to the pastoral care of all people in the parish of Holy Trinity. The Clergy and Readers take Holy Communion regularly to the housebound and residential homes of the parish, and make many pastoral visits. The Visiting Group assist in the important pastoral work of visiting, which in a large parish is a huge task.

On Tuesdays and Thursdays our Church Hall is used for Toddler Groups, who come into church once a term for a service, providing an opportunity for toddlers, parents and carers to socialise in a safe environment. The rota of church members who provide refreshments for this group form an important bridge from the church to the toddler group communities, which in turn forms part of our outreach work.

## **Missionary and Outreach Work**

The incumbent and PCC are committed to missionary and outreach work; with an aim, as directed by our Mission Action Plan to give away 5% of our income to Missionary and Charitable causes. This year our largest missionary donations were to the London Diocesan Link in Mozambique and Angola (ALMA) and the Friends of the Diocese of Brasilia. It was a pleasure to welcome the Bishop of Brasilia into the parish twice during the year, and to deepen our links between our parish and his diocese; and be reminded that we are part of a much bigger Christian family.

However, we are conscious that missionary work is not just World Mission work; it is here in Northwood too. In an effort to reach out to new members of our parish we held a Pets Service on the Feast of St Francis of Assisi, 4<sup>th</sup> October, to which a number of people, and their pets, who do not normally come to church were welcomed. We held a Cafe Style Church evening in Costa in Northwood in December, in conjunction with Northwood Methodist Church, which likewise included a number of people who do not normally come to church and we plan to repeat it in the spring. Much of our Youth and Children's work is outreach work for those on the fringes of our church community. Our Lenten Lunches in the Church Hall and monthly coffee mornings in church form an opportunity for outreach amongst some of the older members of the community.

I am most grateful for the dedication, energy and commitment shown by those with whom I minister here – Elaine, Margaret, Ann and Kevin; for the efficiency and patience of Sue who manages our Parish Office so cheerfully. The reports which follow paint a picture of our church which is part of the lively and diverse family of God. We are committed to the Mission of God in this place, and strive to embody the principles of our Mission Statement.

*Richard Bartlett, Vicar*

## **Working Group for Improvements to South Porch & Welcome Area**

At the PCC in July, it was agreed that a Working Group would be established to progress proposals to provide a Welcome Area in the South West corner of the Church, including the re-siting of the Font into this area, and to make the South Porch weatherproof.

During the summer the Working Group held a number of meetings and arranged for new drawings to be prepared for creating additional doors within the existing South Porch, as an alternative to creating an additional inner porch as previously envisaged. The Working Group also obtained estimates for this work and the work to create the welcome area and move the Font.

This activity paved the way for an open meeting of the Parish on 24<sup>th</sup> November to explain the plans in more detail and seek feedback from the Parish on the proposals. The meeting was attended by 42 members of our congregation and there was strong support for the proposals coupled with constructive and wide ranging feedback on implementing the proposals.

The Working Group met subsequently to consider all the feedback and the PCC in January approved the Working Group's proposals to take the plans forward to a further meeting with the Diocesan Advisory Committee (DAC), the body which approves any alterations to Church premises. This is planned to happen before the APCM on Wednesday 28<sup>th</sup> April 2010, when it is hoped to be able to share the final proposals.

*Andrew Newell, Churchwarden*

## 2. Financial Review and Accounts

The financial activities of the PCC are reviewed below followed by the statutory financial statements, Independent examiner's report and the budget for 2010.

### **General account (undesigned)** - Deficit for year £2,198

The deficit for the year of £2,198 was around half the deficit last year, but fell short of the challenge to break even set at last year's AGM. Income from planned giving, loose plate collections and gift aid recovered from HMRC, was about £1,500 short of 2008, no doubt due to the difficult financial climate and the effect of inevitable 'leavers and movers'.

Donations and activities for generating funds held up quite well as did investment income, other than interest received, and income from church activities was satisfactory. In aggregate total income at £190,295 was close to the budget set for the year. Total expenditure at £192,493 exceeded budget by only £1,600 with the overspend on the Hall and Parish room largely mitigated by small underspends under other headings.

### **Designated Funds**

Income included two legacies amounting to £21,000, gifts amounting to £800 which have been set aside to purchase a clavino, and £4,106 raised for charities to fund the missionary donations made. Investment income held up well and went some way to meeting certain exceptional expenses in the Church and Hall which have been charged against the Maintenance reserve.

### **Restricted Funds**

There was a marvellous response to appeals for charities, including Water Aid ALMA, and another gift met the cost of the new rails to the Lady Chapel. There is no comparable income under fund raising events in 2009 to match that donated toward acquiring Parish accommodation in 2008.

### **Movement in Funds**

The value of our investments, which had fallen sharply with the market in 2008, improved gradually during the year and rose by £4,023. The PCC decided that the legacies received in the year, together with an earlier £7,000 legacy held in the Maintenance Fund, be designated for future projects such as the South Porch. The Future Projects Fund now amounts to nearly £30,000. Additionally £3,000 has been transferred from Maintenance Fund to General Fund to eliminate the deficit which would otherwise arise as a consequence of this year's deficit.

### **Balance Sheet**

Apart from a reduction of £14,100 of the short term loan shown under Liabilities in 2008 which was paid down early in 2009, there is little else upon which to comment. The debtor of £14,917 at year end 2009, due from HMRC, was received early in 2010.

### **Reserves policy**

The PCC accounting policy with respect to Funds is set out in note 1 of the Accounting policies. Designated funds include the House reserve fund, being the investment of unrestricted funds in a Parish property 5, Tanworth Close. The Maintenance Fund, built up over the years is held to meet major repairs and improvements, mindful of the requirements and recommendations set out in the Quinquennial inspections of church property. A working capital reserve is held to meet the fluctuations in short term cash flows and is approximately 4-6 weeks of income/expenditure.

## **The Budget for 2010**

The General account 'housekeeping' budget for the current year has been drawn up very tightly and leaves little room for drift in income or overshoot in expenditure.

Income is almost unchanged from 2009. Under expenditure provision has been made for an increase of £2,800 in Diocesan Common Fund whilst small reductions under other headings leave total outgoings at a similar level to 2009 and a prospective deficit of £2,000, a deficit similar to 2009. The requirement to raise income by one means or another will be the challenge for the new PCC if we are to balance our books and avoid a deficit for three years in a row!

*Brian Watkins, Treasurer*

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2009

	Notes	2009			Total Funds	2008 Total Funds
		Unrestricted Funds General	Designated	Restricted Funds		
<b>INCOMING RESOURCES</b>						
Voluntary Income	2a	145,431	23,357	6,852	175,640	160,013
Activities for generating funds	2b	11,352	2,549	85	13,986	86,976
Income from investments	2c	8,805	2,538	9	11,352	11,203
Income from church activities	2d	24,707			24,707	24,174
<b>TOTAL INCOMING RESOURCES</b>		<b>190,295</b>	<b>28,444</b>	<b>6,946</b>	<b>225,685</b>	<b>282,366</b>
<b>RESOURCES EXPENDED</b>						
Charitable giving		188	4,106	6,416	10,710	8,812
Church activities	3a	191,403	7,729	987	200,119	206,168
Investment outgoings		902	-	-	902	4,014
<b>TOTAL RESOURCES EXPENDED</b>		<b>192,493</b>	<b>11,835</b>	<b>7,403</b>	<b>211,731</b>	<b>218,994</b>
<b>NET MOVEMENT IN RESOURCES</b>						
Losses on investments (unrealised)		(2,198)	16,609	(457)	13,954	63,372
Gains on property disposal (realised)			4,023		4,023	(20,375)
Net transfers between funds	9	3,000	(3,000)		0	17,147
<b>NET MOVEMENT IN FUNDS</b>		<b>802</b>	<b>17,632</b>	<b>(457)</b>	<b>17,977</b>	<b>60,144</b>
Balances brought forward		84	174,570	253,876	428,530	368,386
Balances carried forward		886	192,202	253,419	446,507	428,530

## BALANCE SHEET AS AT 31<sup>st</sup> DECEMBER 2009

		2009		2008	
		£		£	
<b>FIXED ASSETS</b>					
Tangible	5a	355,436		355,436	
Investments	5b	48,922	404,358	44,899	400,335
<b>CURRENT ASSETS</b>					
Debtors	6	14,917		7,102	
Short term deposits		30,000		19,500	
Cash at bank		5,708	50,625	22,000	48,602
			454,983		448,937
<b>LIABILITIES</b>					
Amounts falling due within 1 year	7		(8,476)		(20,407)
<b>TOTAL NET ASSETS</b>	8		<b>446,507</b>		<b>428,530</b>
<b>REPRESENTED BY</b>					
Funds: General	9		886		84
Designated	9		192,202		174,570
Restricted	9		253,419		253,876
			446,507		428,530

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2009

### 1. Accounting policies

The financial statements have been prepared in accordance with the requirements of the Charities Act 1993 (1993 Act), the Church Accounting Regulations 2006 and the Statement of Recommended Practice for accounting by charities (SORP) issued in March 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliations to another body, nor those which are informal gatherings of church members.

#### **Funds**

*Restricted funds* represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants for a specific object or invited by the PCC for a specific object. The funds may be expended only on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

*Designated funds* represent unrestricted funds set aside by the PCC for specific future purposes or projects.

*Unrestricted funds* are general funds which can be used for PCC ordinary purposes.

#### **Incoming resources**

Planned giving, open plate collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amount due. Dividends are accounted for when receivable and interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan Common Fund is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### **Fixed Assets**

Consecrated and beneficed property is not included in the accounts in accordance with s96 (2) of the Charities Act 1993.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently all such expenditure has been written off when incurred.

No depreciation is provided on freehold property, as it is the PCC's policy to maintain these assets in a continual state of sound repair. Provision will be made if there has been any permanent diminution in value. The church hall is excluded from the accounts not only on the basis of insufficient historical cost information but also on the basis that its original value would have been written off due to its age (over 30 years) and its construction method.

*Investments* are stated at market value.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31<sup>st</sup> DECEMBER 2009

### 2. Incoming resources

	2009			2008	
	General	Designated	Restricted	Total Funds	Total Funds
<b>2a. Voluntary income</b>					
Planned giving	95,823			95,823	96,810
Open plate collections	9,345			9,345	11,010
Gift aid Tax recoverable	29,900			29,900	28,816
Donations and appeals	10,363	2,357	6,852	19,572	23,377
Legacies		21,000		21,000	
	145,431	23,357	6,852	175,640	160,013
<b>2b. Activities for generating funds</b>					
Fund raising events	7,421	2,549		9,970	84,554
Holiday club	970			970	1,023
Other funds generated	2,961		85	3,046	1,399
	11,352	2,549	85	13,986	86,976
<b>2c. Investment income</b>					
Interest	405	2,538	9	2,952	4,988
Property rent	8,400			8,400	6,215
	8,805	2,538	9	11,352	11,203
<b>2d. Income from church activities</b>					
Parish news	2,619			2,619	2,496
Fees payable to the PCC	4,305			4,305	3,453
Hall and Parish room	17,783			17,783	18,225
	24,707	0	0	24,707	24,174
<b>Total incoming resources</b>	190,295	28,444	6,946	225,685	282,366

### 3. Resources expended

Missionary and charitable giving	188	4,106	6,416	10,710	8,812
<b>3a. Church activities</b>					
Ministry:					
Parish	59,650			59,650	59,646
Willesden	29,558			29,558	29,554
Assistant Priest	8,400			8,400	4,152
Staff expenses	4,693			4,693	5,107
Church running expenses	12,546	5,174	436	18,156	21,995
Hall and Parish room	14,253	2,555		16,808	24,041
Services and resources	8,884			8,884	9,403
Parish News	2,327			2,327	2,096
Property upkeep	4,626			4,626	4,793
Churchyard and upkeep	916			916	2,600
Youth work costs	24,495		281	24,776	21,711
Holiday club	936			936	1,184
Administration	16,250			16,250	16,740
Bank charges	674			674	821
Minibus	1,299			1,299	1,409
Other	1,896		270	2,166	916
	191,403	7,729	987	200,119	206,168
Investment outgoings					
Property upkeep	902			902	4,014
<b>Total resources expended</b>	192,493	11,835	7,403	211,731	218,994
<b>Surplus / (Deficit)</b>	(2,198)	16,609	(457)	13,954	63,372

#### 4. Staff costs

	2009 £	2008 £
Within Youth Work, Church Administration and Assistant Priest Costs are:		
Salaries and Employer's National Insurance	27,627	32,305
Employer's Pension Contributions	1,475	1,619
Total	<u>29,102</u>	<u>33,924</u>

During the year the PCC employed a youth minister and an administrator, both part-time

Payments to PCC members

The two Readers, Mrs Ann Kentfield and Mrs Margaret Nicholson, were granted a total of £1,000

No other payments or expenses were paid to any other PCC member, persons closely connected to them, or related to them, or related parties.

#### 5. Fixed Assets

##### (a) Tangible

Freehold land and buildings at valuation	355,436	261,984
Additions at cost		355,436
Disposals at valuation		(261,984)
	<u>355,436</u>	<u>355,436</u>

The Freehold land and buildings comprise a house in Tanworth Close made available to a member of staff, purchased in June 2008.

##### (b) Investments

Market value 1st January	44,899	65,274
Unrealised gain / (loss) on revaluation	4,023	(20,375)
Market value 31st December	<u>48,922</u>	<u>44,899</u>

The investments are in the CBF Investment Fund and the Equities Investment Fund for Charities (Charifund)

#### 6. Debtors (Unrestricted Funds)

Tax recoverable	14,917	6,607
Other debtors		495
	<u>14,917</u>	<u>7,102</u>

#### 7. Liabilities

Amounts falling due within one year:

Accruals	1,900	1,070
House Fund Loans	4,400	18,500
Other Creditors	2,176	837
	<u>8,476</u>	<u>20,407</u>

#### 8. Analysis of net assets by fund

	General Fund	Designated Fund	Restricted Fund	Total Funds
Tangible fixed assets		109,838	245,598	355,436
Investment fixed assets		48,922		48,922
Current assets	4,962	34,442	11,221	50,625
Current liabilities	(4,076)	(1,000)	(3,400)	(8,476)
	<u>886</u>	<u>192,202</u>	<u>253,419</u>	<u>446,507</u>

## 9. Funds

	Bal fwd 01-Jan-09 £	Income £	Expenditure £	Losses (unrealised) £	Transfers £	Bal fwd 31-Dec-09 £
Unrestricted Fund						
General	84	190,295	(192,493)		3,000	886
Designated Fund						
Maintenance	44,926	2,538	(3,799)	4,023	(10,000)	37,688
House Reserve	106,441					106,441
Working Capital	18,500					18,500
Future Projects	4,703	21,800	(3,930)		7,000	29,573
Mission and charity		4106	(4,106)			-
	174,570	28,444	(11,835)	4,023	(3,000)	192,202
Restricted Funds						
House	245,598					245,598
Mission and charity		6,416	(6,416)			0
Sports	5,733	85	(281)			5,537
Projects	670	436	(436)			670
Discretionary	1,875	9	(270)			1,614
	253,876	6,946	(7,403)		0	253,419

The PCC approved the re-designation of £10,000 from the Maintenance Fund in respect of a £7,000 bequest, allocated to the Fund in a previous year and now designated to Future Projects and £3,000 to General Unrestricted Funds which would otherwise have been in deficit.

The restricted Sports Fund raised from youth football is being used to meet the obligations of the Church, together with the School, to maintain the Jubilee Field.

The restricted Projects Fund reflects the cost of further improvements to the Lady Chapel met from a generous donation.

## 10. Charitable and other donations

The PCC made grants totalling £10,710 (2008 - £8,812) from its funds and from special collections and fund raising events. Additionally, £1,676 was raised on behalf of other beneficiaries from special collections and fund raising and passed on directly to them. The beneficiaries were:-

	£
	<b>PCC</b>
Angola London Mozambique	4,542
Lynda Jackson Macmillan Centre	594
Teenage Cancer Trust	500
Watford New Hope Trust	47
Bishop of Willesden's Discretionary Fund	315
Friends of Diocese of Brasilia	1,077
Burma Appeal	90
Chiltern Hundreds Bach Choir	536
Mengo Hospital Uganda	64
USPG	904
Macmillan Cancer Support	271
Children's Society	559
Paul Strickland Scanner Centre	414
South Oxhey Choir	680
Churches Together in Northwood	50
Mystostis	25
Earl Haigh Fund	42
	<hr/>
	10,710
	<hr/>
	<b>Other</b>
Christian Aid	876
Mission to Seafarers	800
	<hr/>
	1,676
	<hr/>

### **3. Independent examiner's report to the Parochial Church Council of Holy Trinity Northwood**

This report on the financial statements of the PCC for the year ended 31 December 2009, which are set out on pages 9 to 16, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

#### **Respective responsibilities of the PCC and the examiner**

As members of the PCC, you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43 (2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

#### **Basis of this report**

My examination was carried out in accordance with General Directions given by the Charity Commission under s.43(7)(b) of the Act and to be found in the Church guidance 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Mrs M Anthony, FCA*  
*25 February 2010*

*166 Northwood Way*  
*Northwood*  
*Middlesex HA6 1RB*

## 4. Budget Financial Statements for the Year 2010

	2010			2009
	General	Designated	Restricted	Total Funds
<b>Incoming Resources</b>				
<b>Voluntary income</b>				
Planned giving	96,000			96,000
Loose plate collections	10,000			10,000
Gift aid Tax recoverable	29,000			29,000
Donations	10,000	1,500	7,000	18,500
Legacies				21,000
<b>Activities for generating funds</b>				
Fund raising events	7,500	2,500		10,000
Holiday club	1,000			1,000
Other funds generated	3,000			3,000
<b>Investment income</b>				
Interest	300	2,500		2,800
Property rent	8,400			8,400
<b>Income from church activities</b>				
Parish news	2,600			2,600
Fees payable to the PCC	4,300			4,300
Hall and Parish room	18,000			18,000
<b>Total incoming resources</b>	<b>190,100</b>	<b>6,500</b>	<b>7,000</b>	<b>203,600</b>
<b>Resources expended</b>				
Missionary and charitable giving	200	4,000	7,000	11,200
Common Fund	92,000			92,000
Assistant Priest	8,500			8,500
Staff expenses	5,000			5,000
Services, resources & music	8,800			8,800
Church running costs	12,000			12,000
Youth ministry costs	25,000			25,000
Churchyard	1,000			1,000
Church Hall	13,225			13,225
Administration	15,850			15,850
Holiday club	1,000			1,000
Magazine	2,500			2,500
Property upkeep	2,750			2,750
Transport	1,500			1,500
Bank charges	400			400
Other	1,400			1,400
Investment property upkeep	1,000			1,000
Major repairs or maintenance expenditure		2,500		2,500
<b>Total resources expended</b>	<b>192,125</b>	<b>6,500</b>	<b>7,000</b>	<b>205,625</b>
<b>Surplus/Deficit</b>	<b>(2,025)</b>	<b>0</b>	<b>0</b>	<b>(2,025)</b>

## 5. Parish Registers

⌘ Baptisms	23
⌘ Admission to Holy Communion	9
⌘ Confirmations	9
⌘ Weddings	7
⌘ Funerals	9

## 6. Harrow Deanery Synod Annual Report for 2009

The Harrow Deanery Synod comprises all clergy in the deanery beneficed in or licensed to the 25 churches, those non-parochial clergy with a licence within the deanery, two clergy elected to represent retired clergy resident in the deanery, and all those lay members elected to represent their parish.

During the 2009 calendar year the synod met three times to fulfil the purposes of:- considering matters concerning the Church of England and making provision for such matters in relation to the deanery; considering and expressing their opinion on any other matters of religious or public interest; bringing together the views of the parishes in the deanery in common problems, discussing and formulating common policies on these problems; fostering a sense of community and interdependence among the parishes and generally to promote in the deanery the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The Deanery Synod met for three sessions, each prepared by the Standing Committee. On each occasion the host church led opening worship, provided refreshments, and the Incumbent gave a profile of the parish. The elected representatives on the Diocesan and General Synods have given reports on the recent sessions of these synods.

The 5 March session was held at St Andrew's Roxbourne. The main item for discussion was "Christianity and the Workplace". Martyn Eden, a Reader from Emmanuel Northwood, introduced the subject and encouraged members to discuss questions that he raised in sub-deanery groups during the meeting. A summary of the feedback from these groups was circulated to parishes with the request that they consider this subject and be prepared for a further discussion (which will be held in December 2010).

The 16 July session was held at St Alban's North Harrow. The Area Dean of Brent gave a light-hearted but at times searching presentation on the welcome that churches give to visitors. Members were asked to consider what their church was like at welcoming and to share these thoughts with their PCC and church. There were presentations by four churches who had requested grants from the Hillside Fund. Following discussion, grants were agreed for St Mary's Harrow-on-the-Hill, St Peter's West Harrow, All Saints Queensbury and Edify at Emmanuel Northwood. The Deanery Accounts for 2008 were presented and approved. The Deanery Levy on each common fund unit was agreed to continue at £20. Mr Brian Watkins was appointed as Independent Examiner for 2009.

The 25 November session was held at St Paul's South Harrow. Brian Cuthbertson, Head of Environmental Challenge for the Diocese, gave a stimulatingly informative and very challenging

presentation on the Environment and Global Warming including actions that churches and individuals can take. Copies of three leaflets and the presentation material were made available to parishes where it is hoped they will be used to stimulate debate as to appropriate Christian responses.

Elections made at these sessions were:- Robert May was elected to replace Peter Hawkins who had resigned as Honorary Secretary; Shanti Jayasekera was elected to replace Robert May as an elected Lay member of Standing Committee; Revd Giles Pinnock and Revd Matthew Stone were elected as representatives on SACRE (Harrow Standing Advisory Council for Religious Education); following a postal ballot Sylvia Daniels and Graham Denman were elected as foundation governors of St John Church of England School Stanmore; Rebekah Stone was elected as representative on the London Diocesan Board for Schools.

*Robert May, Honorary Secretary*

## **7. Assistant Priest**

The rock group Status Quo had a hit which included the words: "Down, down, deeper and down". They seem to be appropriate words to sum up my second year at Holy Trinity. What I have been hoping to do is to reach down a bit deeper into the mystery of God at work in Northwood and to try and cooperate with that work.

In practical terms this has meant largely more of the same but with some expansion and a deeper commitment. The Toddler Coming Home Time service has flourished. We meet every fortnight with a regular group of ten or so children and their carers and have lots of fun! Crafts, singing, prayers and story are focussed around a simple Christian message.

The men's breakfast group has been meeting regularly for a few months and up until now I have been allowed to participate without undergoing major surgery! The level of mutual support and conversation has been very good and I hope that even when such support is no longer required the group might still meet to chew the fat.

The Pastoral Visiting Group continues to give a deal of time and energy to people in the parish who are unwell or house bound. As with all groups in Holy Trinity, it would be good to welcome some new people. However, we meet regularly to keep up to date with the needs of people in our area.

The monthly healing services have continued to be a source of encouragement and help to people. The healing prayer group members faithfully support these services with their prayers and ministry which are a valuable contribution to the life of Holy Trinity.

One of the great joys of this past year has been the privilege of preparing a group of adults for confirmation. We had some interesting sessions in which we reflected, studied, drew and pasted our way to understanding the Gospel.

The regular communion services at James House and Denville Hall have continued. There are a number of housebound people also receiving communion. The visits to Dora Lockett which have now ended with her moving on to the heavenly realms are sorely missed by many of us in the ministry team. We always felt better after having visited Dora and sharing her prayerful ministry.

There have been a number of activities which aim to attract people outside the Church. These have included a Pancake Party, a Fairtrade Tea event, and Christmas carols at Costa. Sometimes, only Church members attended these events but we continue to look at ways to develop outreach and mission.

Perhaps the greatest joy of ministry at Holy Trinity is in taking part in the regular pattern of worship. Preaching, celebrating communion and praying together is the best way, I know of digging deeper and down into God's love.

*Elaine Dando*

## **8. Youth Report**

**Fries (years 6-8)** – the Fries youth group continues to go well with new members attending - on average between 20 and 30 young people attend each week. We have set up two groups now so that those who have moved through the age group are still able to come. Some of these young people have no other connections with our church. We continue to seek ways of involving Fries members with other church activities - Youth Alpha / Seekers, and 'all-together' Sunday services, Pathfinders and in this way maintain an ongoing connection with the church and, though bridging this gap is a tough challenge, we have seen some encouraging signs.

Our programme consists of some sessions here at the church and some trips out to bowling, cinema, night treks to the Lido etc.

**Pathfinders (Years 9+)** – both of the Sunday morning youth groups are well attended. James and Ana put together a 'bespoke' programme for the older group who has been covering themes that are followed up on at Shape in the evening - providing continuity in the work. The younger group will now be run by Georgie, I have been leading this group too but Georgie will now be taking on responsibility so that I can visit all the various Sunday morning groups to meet all the children and oversee the work.

**Junior Church – Connect / Scramblers / Crèche** – attendances have picked up recently again. Groups come together at the start of the session for worship led by different members of the congregation. This has proved very popular. The two Connect teams are working well together under the leadership of Lesley Southcott and Sarah Teboul. We use Scripture Union study material, which on the whole is very good and easy to use.

**Shape (Years 9+)** – James and Ana have taken on the leadership of this group this year. James reports in more detail on Shape below.

**Family Service / Encounter** – these services held on the first and third Sundays respectively allow families to worship together in a less formal setting in the hall. They are both very well attended – the hall is often packed out – and incorporate an interactive, multi-media style of teaching and worship that is well received and appreciated. Several children and young people are involved every month in the services each month in music, reading, drama and so on.

**Holiday Club** - as usual the holiday club was a great success last year. The club was oversubscribed and we had lots of eager volunteers and young assistants. Alice did a great job of marshalling the young people. There was a great atmosphere and the children came away with a real experience of the fun and fellowship of a loving church community as well as having

learned more about the Christian faith. Special thanks are due to the Holiday Club leadership team who work so hard to make this such an ongoing success.

**Weekend Away** – we took a group of eleven young people away on a camp at Chalfont last April and had a great time with a mixture of fun activities and teaching sessions with opportunities to grow closer together and to God in their time away. This year we are planning a day trip to a Christian festival at the end of the May.

**Saturday football** – this continues and although links with the church are not especially strong there are a few more children from the church and school attending the sessions now. James and I coach the sessions along with some parents. Georgie brings coffee to share with the parents that are waiting during the sessions.

**Schools** – Georgie, James and I are involved in a range of lunchtime and after school clubs. We have three Bible Clubs held on Wednesday and Thursday lunchtimes where we have 30 children attending each week for a relevant Bible study. Along with Richard we take regular assemblies and services in the school and church for different sections of the school. I will be accompanying the children from Holy Trinity on their school journey to Wales and Georgie will be going to Dorset with year 4 this year and providing support to the teachers and spiritual input for the children.

The links between Holy Trinity School and Chris Knott from the Starfish Malawi project are getting stronger as well as being officially linked with a school in Malawi; three teachers from the school are visiting Malawi in the summer this year. Chris has spent two days at the school this term teaching about the work.

We continue to be involved with the Christian Union at Northwood College called SPARK leading sessions from time to time.

**Children and Communion** – in the summer term last year the second group of children completed a 10 session course of instruction leading up to first communion and they received their first communion at a special service in July. There will be a new course starting after Easter this year for children in school year 3 and above.

**Confirmation** – four young people from the church were confirmed this year – whilst this number is down on previous years this reflects the new policy of admitting children to communion and generally offering confirmation at a later age. We had some excellent sessions of preparation during the course.

**Leaders** - as usual a big debt of thanks goes out to all the volunteers and leaders who make the varied and interesting programme of children's and youth work that we do at HT possible. As leaders we work hard but we also gain a lot from our work with the young people too. If you'd like to be part of our ever-expanding team even if it's just in an occasional capacity please do speak to me.

*Kevin Draper*

## **9. Assistant Youth Workers**

### **Shape**

Shape has been split into two sessions this year: what was known as Pathfinders in the morning is now joint with Shape in the evening as it focuses upon the same age range and helps those who are not able to come to the evening session to keep in step with everyone else. Ana, Guilherme and I lead Shape.

The morning sessions are more Bible centered and help connect biblically where themes/bullets are coming from.

The evening sessions follow on from the morning sessions, depending on whether or not a morning session has taken place. The aim of these evening sessions is to 'be' shape, and allow exploration, wondering, ritual, and prayer to open up our hearts and minds to discovering who God is.

Through each term we explore a theme; at the beginning of the year in September Shape explored the theme, 'Calling'. We were seeking together what we felt God was calling us into. Together we helped recognize one another's callings and abilities.

At the end of the first term we had a service in which the 'Shapers' received their 'calling bullet' (Themed stone).

At the beginning of 2010 we started off planning for the new 'Shape Café, which was a success and was well attended by Shape and friends of Shapers. This was an opportunity for the 'Shapers' to create a safe and fun place for their friends and community. Shape now has about 16 young people, which attend on a regular basis and is set to grow!

### **Year 4 Bible Club**

Nicki Hunt and I take Bible club this year. We have been looking at the question, 'Who is God?' and asking questions like, 'What does God look like'. From this we have made our own, 'Who is God?' books, in which we illustrate our interpretation of the question asked that week.

### ***So what happens at Bible Club?***

Firstly, we have our lunch; secondly we play a game or two. Then we settle down to listen to a Bible story related to the question we are covering that week. Lastly we spend some time working on our books.

### **Giveway Café**

At Giveway Café we have been enjoying Hot Chocolate and Croissants. We have also been listening to people come in and tell us about their journey of discovering God and what it means to be a Christian at work and in their everyday lives. This is the Sunday when Seekers and Shapers come together. During this time we may also share ideas about how we are going to become more involved in the life of the church i.e. 'Encounter'. Georgina and I led this.

### **School**

During the week I spent some of the time in the school assisting with various activities. These included: R.E lesson, P.E lessons, after school football, and Bible Club. It is good to see young people getting involved in so many different activities and clubs during the week!

*James Wood*

## **Seekers (Years 6-8)**

This term we have been following a course called Youth Alpha. The Youth Alpha course is an opportunity for anyone to explore the Christian faith in a relaxed, non-threatening way.

Its low key, friendly and fun and more than 13 million people around the world have done the Alpha course in churches, homes, schools etc.

At Seekers we have fun whilst learning more about what an amazing God we have.

This term we have a small but growing number of faithful young people attending who have benefited from the small group led by Kevin and me. They have thoroughly enjoyed Seekers, have learnt a lot about God and have grown spiritually from this course.

*Georgina Carruthers*

## **10. Children at Holy Trinity**

Are we "a child-friendly church, offering a safe & welcoming environment to all children"? - - that's the question circulated recently by the Diocese, and our answer is, I hope & trust, YES & YES & YES!

We are so very fortunate that our part of God's Family here at Holy Trinity is a real family with children of all ages from 0 (& before!) onwards - **and** their parents - as we can see not only every Sunday, but in our various mid-week activities. The value, of course, of our welcome for children depends on the ongoing and happy support of everyone at Holy Trinity, - - and we also do say a particular big thank you to all involved with our Children's Work in any way.

On the Child Protection front, this year sees the introduction process for the Government's re-vamped scheme, now called the Independent Safeguarding Authority, and we are busy making sure that we are up to speed with everything entailed.

*Ann Kentfield, Children's Advocate*

## **11. Music Department**

This year has been another good year for music at Holy Trinity. Last Summer John Mander came to evaluate the condition of the organ with a view to a possible restoration and rebuild. His report indeed provided much food for thought for both the PCC and me. It remains a long-term goal to preserve the organ for future generations at Holy Trinity.

The choir continues to thrive and we welcomed some new members this year in several sections. The repertoire has grown in the form of some newly purchased music and some rediscovered music in the church's music library. The Mathias Morning Eucharist setting was a particular highlight and was introduced in an attempt to modernise the liturgical music, and supplement settings that have been in use for some decades now. After its successful introduction in the Autumn, it will return in the Summer.

The Taizé group was also successfully established to sing at the 'Taizé Live' services, which take place once or twice a term on Sunday evenings. Much was learnt from the first of these and put into practice in January's 'Taizé Live', which captured effectively the spirit of this beautiful music. More of these services are planned for the Summer term and going forwards.

The Junior Choir has taken a new form, where they sing the anthem at services two or three times a term. I was particularly pleased that children from Holy Trinity School joined in. After some consultation with parents, it was found that rehearsals for single events were much more sustainable in terms of timetabling than regular weekday evening rehearsals, that formerly took place on Thursdays. The performances of the new junior choir have been very enjoyable and I plan to continue work with them in this vein.

We also made technological advances in the form of the clavichord purchased for use in church. It will mean that we can connect it to the church sound system to ensure that large congregations will be able to hear the piano right to the back of the church. The piano currently in church will soon be moved to the church hall to replace the aging instrument there. I would like to acknowledge here the generous donations that made this purchase possible and express how much they are appreciated.

I feel that music at Holy Trinity is in good heart and voice. We must strive to maintain the quality of music making that we have, but also look to new areas where the future of church music lies; to nurture and develop them to ensure that the much loved musical tradition of Holy Trinity is not forgotten by time, but continues to thrive for generations to come. I would therefore encourage anybody who is interested in getting involved in the musical life of Holy Trinity to get in touch with me. We have such a wide range of musical activities that I feel certain there will be something that you will find enjoyable and spiritually rewarding.

### **Family Service Band**

The Family Service Band comprises various electric instruments and two vocalists. It leads the Family Service in the Hall on the first Sunday of the month and occasionally features in the church. The repertoire is wide (hymns, songs and chants) and the Band has been in operation in its current format for over 10 years. We are always on the lookout for new talent – so if you have a yen to dust off the instrument languishing in the loft have a chat with one of us.

### **Encounter Band**

This group of talented young musicians came together in 2007 to provide the music for worship at what was then a new and exciting venture called 'Encounter Communion'. As this fourth season reaches its mid-term it is worthwhile reflecting upon the success of the service format in the hall as well as the contribution made by the band. In the congregation can be seen people of all ages, some escaping from the more formal service in the church next door and others attending specifically for this 'alternative' approach to celebration of the Sacraments. The band has evolved as talented musicians come and go and is very ably led by John Spencer and John Hooper.

*Richard Bates, Director of Music*

## **12. Plant and Hall Committee**

During the year further maintenance and repairs have been necessary. In June there was a break in at the Parish Office causing damage to the Outer Office, the doors, locks and alarm system. Fortunately nothing was stolen and all the repair work was carried out speedily.

In the Church a new fuse box with earth leakage safety has been fitted and is located in the glass cupboard at the back. Should the safety mechanism trip it is easy to move the necessary toggle to the on position on the fuse board.

Some of the tiling has been replaced on the roof above the front South Aisle curing a bad leak.

New handrails have been installed by the Lady Chapel steps completing the generous Memorial donation for the decorating work on the Lady Chapel.

An additional Radio Microphone has been purchased to replace the faulty Altar Microphone.

With the very cold winter the Church heating system has been our main concern and justifiably there have been plenty of complaints! We have had discussions with a different heating company and they have made some recommendations. The boilers were replaced a few years ago, but one of the main problems is the age and size of the cast iron system.

Useful discussions are still progressing for ways of introducing an enlarged interior South Entrance Area, moving the Font and also enclosing the South Porch. Enclosing the Porch will help with improving the retained heat in the Church as well as being an attractive feature. It is also hoped to upgrade the lighting in the Church within the overall project.

Each year I have to ask that those using our facilities please help by cleaning up afterwards. In particular these are the floor areas and emptying the rubbish bins, particularly in the kitchen. These are properly marked for rubbish and re-cycling and should be used as instructed and removed to the dustbin area outside the Hall.

Our grateful thanks to Sue Boulton for the level of revenue coming to our Church through the Hall and Parish Room hire charges.

My thanks to the Committee, in particular John Barraclough and those who have helped with maintaining these very important facilities for our Church.

*Nigel Washbourn*

## **13. Mission and Outreach Committee**

The Mission & Outreach Committee was asked to produce a Mission Action Plan (MAP) for Holy Trinity. The process resulted in the production of a leaflet which was presented to the congregation at the last APCM. The Archdeacon of Northolt highlighted it during her Parish visitation and wrote afterwards 'It was good to hear about the life and growth of the church and in particular the process of your mission action planning culminating in the recent leaflet which you have produced. It was encouraging to see how you had reflected on this in the light of the Diocesan London Challenge'. The Ministry Team has begun the challenge to ensure that the ideas and suggestions that are contained within the MAP are followed up and acted upon by our

church leaders in partnership with the congregation within a sensible time framework, and the Mission & Outreach Committee will assist in this process.

*Leigh Ralphs*

## **14. Charity Committee**

The Charity Committee was in effect suspended this year as pressure on Church finances meant that the usual £3000 from Parish funds to be distributed among 10 charities was not available. *But* I am very pleased to report that as a Parish we achieved the objective set by the Committee in previous years of raising/distributing around 5% of our “turnover” for charity. A total of just under £11,000 was sent by us to around 20 different charities as diverse as Watford New Hope Trust and Water Aid taking in Teenage Cancer Trust (in memory of Brian Fawssett) and South Oxhey Choir on the way.

Not really a charity Committee initiative - but definitely something we can all be proud of in “Credit Crunch Year”.

*Simon Brown*

## **15. Fete**

We kept the May date again for The Holy Trinity Family Fete and Barbecue and prayers for fine weather were answered. An “Austerity” Fete was planned as the world was in the grips of recession but fears of a lower turn-out were unfounded. The Barbecue, Pimms Tent and Vicarage Teas ensured that a relaxing day out could be had by all.

Northwood College, Holy Trinity School and St Martin’s School gave superb displays of country dancing, singing, guitar playing and a “band” respectively to the great enjoyment of performers and audience alike – we hope to see them all again in the future. We like to introduce one or two new items each year and this year it was slot car racing (we are not allowed to call it Scalextric). This proved very popular with fathers who did their best to elbow sons and daughters out of the way.

Very big thank-yous are due to Nigel Washbourn and Sue Boulton who did virtually all the organisation and to the team on Friday night and Saturday who put up gazebos, stalls signs and bunting.

I would also like to thank all the stallholders, assistants, tea makers, barbecuers, Michael Coates for the PA system, Chris Rogers as compère, everyone who came and everyone who provided prizes, produce or goods.

The 2010 Fete and Barbecue will be on 15 May from 12 noon and will follow the same format with, we hope, a few more surprises.

*Simon Brown*

## 16. Communications Committee

Another busy year trying to update our communications strategy. The year started with a complete branding of the successful family fete, reinforcing the brand awareness we had started last year. Even the Holy Trinity Halt station sign was "on message"!

Plans are afoot to update existing and introduce a range of leaflets in a branded folder to be available in our new Welcome Area - any suggestions for inclusion would be gratefully received.

Harvest welcomed the first of our updated signs which are now printed and laminated and now not hand-drawn and water retentive and we shall continue to update a cost-effective range of standard signs on the two boards facing each way on the Rickmansworth Road. Even the unlaminated version appears to have seen off the worst of the rain and snow.

Holy Trinity News has presented us with both a challenge and an opportunity. Barry Southcott has been editor of the magazine for many years and this year he indicated that he would like to step down. This happened sooner than any of us expected due to his illness and we had to implement ways to simplify the production of the magazine. Many thanks to Barry for his considerable effort over the last few years. As no single person has stepped forward to produce the magazine, an editorial committee is being formed to represent and reflect the diverse activities we have here at Holy Trinity. We welcome any ideas for the continued development of the magazine.

The magazine is now printed and produced professionally throughout, rather than a combination of photocopying, batch printing and manual collating. This has allowed for increased print quality, improved layout and greater flexibility for advertisers who now have the same deadline as standard copy. Depending upon the income from the magazine, we hope to move to a permanent colour cover, but at the moment to keep within budget we can only justify these covers occasionally. If you have a business that would like to support our magazine, rates are exceptionally reasonable from as little as £10!! Please contact me if you are interested.

In the course of this last year, as will be reported elsewhere, we have registered with the Charity Commission. We now have a requirement to display our charity number on documents emanating from Holy Trinity. You will notice that this has been incorporated in our logo and we will complete phasing this in on all material over the next few months.

Our next communications challenge is to try and help us all get to know each other a little better. The next edition of the Directory which contains our names and contact details will also include a photograph of adults by each entry. This means that it will become much easier to point out people to newcomers as well as to help us with our own memory lapses when identifying fellow congregation members. Your support in supplying suitable photographs is appreciated and please ask if you would like us to take one of you.

Finally, in the Archdeacon's recent inspection, Rachel Treweek was particularly complementary about our communications efforts. However we have only made a start and there is still far to go.

*Carl Landsbert*

## 17. Sidesmen

We had an enjoyable informal gathering of Sidesmen on Sunday November 15th following the Evening Service with the Chiltern Hundreds Bach Choir. At our meeting in the Hall afterwards we were able to exchange a few important points as well as discuss the need for additional volunteers. Since this Meeting we now have fifty six Sidesmen and the increased number is much appreciated. This still necessitates several doing more than one duty on the two month rota.

We also help with the Collection Cash Count after the 10 o'clock Service and Adrian Paterson would be grateful for a few extra volunteers, even if not on our Sidesmen's rota.

I look forward to hearing from anyone who would like to join us, particularly for the 8 o'clock Communion Service. Help is also needed on occasions with the Baptisms.

The Sidesmen's duty is a very important and worthwhile role as we are usually the first to welcome our regular congregation and visitors to our Services. May I thank all those who have given their continued support over the last year.

*Nigel Washbourn, Sidesmen Coordinator*

## 18. The Healing Prayer Group

The Healing Prayer Group meets regularly on a Monday Evening, rotating around our homes. We meet to pray together in Jesus' name for anyone who seems to be in need. We are made aware of such need through personal contact, through names that are mentioned during intercessions on Sundays, through people placing requests for prayers on the Prayer Board in church, and from people who come for prayer during the 10am Communion service each Sunday. The names of those for whom we pray are kept confidential within the Group.

We believe that most of us need God's healing power whether it is for physical, emotional or psychological reasons. We pray for more than just the sick, therefore, and we pray too for those experiencing loneliness, unhappiness, depression, bereavement, unemployment, relationship difficulties or difficulties at work.

Those we pray for changes over time but it is not unusual for the Group to be lifting 50 names to God on a Monday evening. Nevertheless we are delighted and feel privileged to be able to pray for others and would encourage anyone who needs prayers, or knows of others who would benefit from prayers to use any of the following methods: -

- △ Speak to a member of the Ministry team, Richard, Elaine, Ann, Margaret or Kevin;
- △ Place a request on the Prayer Board which is situated on the South Wall between the South Door and the Lady Chapel;
- △ e-mail a request to [prayers@htnorthwood.co.uk](mailto:prayers@htnorthwood.co.uk) ;
- △ Come to the back of Church after receiving Communion to be prayed for by a member of the Healing Prayer Group; and
- △ Come to one of our Healing Services which are held on the third Sunday of the month at 11.45 am in the Lady Chapel.

Elaine attends our meetings once a month and also led a pilgrimage for the group in May 2009 to the Llangasty Retreat House near Brecon and Pennant Melangel Healing Centre which

further reinforced the power of this ministry at Holy Trinity. The monthly Healing Services at 11.45am on the third Sunday of the each month have now become an accepted part of the worship at Holy Trinity. These are quiet contemplative services, nobody is expected to share their problems if they do not want to, and there is the opportunity for “laying on of hands” towards the end of the service for those who wish to participate. If you have not had the opportunity to experience these services yet we would urge you to come and see for yourself.

During the year the Prayer Group studied courses during Advent and Lent and was able to welcome other members of the congregation on these occasions. Members of the Group also attended Healing Services held in other churches.

*Barry Southcott and Andrew Newell*

## **19. House Groups**

During Lent and Advent each year study groups are held when a specific subject is addressed. We hope that in meeting together with members from other churches in Northwood we can widen our understanding through sharing different aspects of the subject and how they relate within our worshipping and working lives. This is not always as serious as it may sound – there are many lively, amusing and entertaining discussions – not forgetting tea/coffee and biscuits!! During Lent groups studied different aspects from Biblical and other sources in the preparation for Holy Week and Easter. During Advent we looked at different subjects that were compiled from available resources. If anyone is interested in joining a group next Advent or Lent you will be very welcome. Details are available in Church, in the Parish News or the weekly Herald, prior to each season.

*Margaret Nicholson*

## **20. Events**

Fete, Garden Party, Harvest, Coffee Mornings, Lent Lunches, - you name it – we’ve done it! Never a dull moment! If we are not serving soup, bread and cheese at the Lent lunches, it will be tea at our Fairtrade Big Brew Tea Party, coffee at our charity coffee mornings, – all of which provided an opportunity to meet and to share. At Christmas not only was there a magnificent tea party but also great entertainment provided by our in house talent – music, singing, ballet, the Vicar!

In addition, we have all had the opportunity to enjoy the Family Fete and Barbecue in May, hotly pursued by the Garden Party in June hosted at the Southcotts and both blessed with fine weather and financial success.

Meanwhile the men have continued to meet for curries and the ladies announced a Chinese banquet to celebrate the Chinese New Year

Finally – an opportunity to name a few who made the above events run so smoothly for everyone else to enjoy: Jenny and Roger Cutcliffe, Sue Gwynne-Evans, Carole Hamwijk, Katherine Buss, the Talking Point ladies.

*Barry Southcott*

## **21. Flowers**

Another year has passed and it is my turn to write on behalf of all the ladies who very kindly arrange flowers in Church on a rota basis each week and to them I say a very big Thank You.

By the time you read this we shall have had Easter, our first festival of the year and our thanks go to Marie-Jo Brown who organises our festivals now Aurie Anderson has moved away.

Anne Chapman is willing to continue to arrange flowers for weddings. The charges are far less than the professionals and she really does create some beautiful arrangements.

We will also arrange flowers for funerals if required.

If any member of the congregation would like to donate a sum of money for flowers to be placed in church for a celebration or a memorial, please speak to me, Jean Steed, on 01923 821987.

Our thanks to Hazel Gammage who ran the Mothering Sunday event of posies again this year. It was a delight to see so much colour in church at a time when we see so little there.

If you like arranging flowers and would like to join the team, then we would love to hear from you. Please ring me on 01923 821987 or Anne Chapman on 01923 824542.

*Jean Steed*

## **22. Church Cleaning**

Firstly we would like to thank the Church Cleaners ably led by Alice and Richard Read who relinquished their duties at Christmas after many years. They have been a hard act to follow but we are pleased to report that thanks to a determined group of "experienced" cleaners who now come on a Friday morning after 9am Morning Prayer, the Church continues to shine and sparkle! There are still a few jobs left for anyone who would like to volunteer, such as dusting and polishing various parts of the church. In addition and to lighten the burden, we now have a "Big Clean" six times a year. If you are not able to commit to a weekly clean, look out for the date of the next "Big Clean" in the Parish News or in the Herald. You are always welcome!

## **23. Talking Point**

Friday mornings is the time eight ladies meet for Bible Studies. Various study guides are used and the most recent is "Who are You when No-one is Looking?" From the book a subject is taken eg Discipline, and references occurring in the bible are discussed. As a consequence discussions develop as to the relevance of the chosen subject in our day to day living.

This year our members volunteered to organise and run one of the Lenten Lunches and we also run the Teas at the Summer Fete.

*Jane Connell*

## **24. Holy Trinity C E Primary School**

A strong leadership team and consistent staff team has resulted in increased stability in the school this year. It has enabled us to focus on developing and building upon the school's existing strengths. Applications from prospective parents to the school have increased sharply and we were delighted to receive an 'outstanding' judgement from Ofsted for the development of pupils' personal, social and health education.

This academic year, has seen the inauguration of the school's 3 year development plan that sets out our vision for becoming an inclusive school with a Christian foundation for the 21<sup>st</sup> Century. Consultation with staff, governors, parents and children has enabled the school to focus on the areas that are really important to our community.

2010 is 'International Year' at Holy Trinity School. Children have been learning about Africa this term and all members of the community enjoyed our international celebration evening, which was very well attended and brought together and celebrated the diverse cultures and backgrounds of our families. The school has been delighted to develop further our links with Malawi through the work of Starfish Malawi. Three members of Holy Trinity staff will be visiting our link school in October. We have also developed a link with a school in Paris and are looking forward to welcoming the teachers and children in the summer term, when they visit London.

The school was delighted to be invited to share our work with Holy Trinity Church on Education Sunday in January this year. We felt this was a powerful demonstration of the close links between the school and church. The opportunity for children to worship regularly in church and for older children and families to receive communion greatly enhances our provision of collective worship. We look forward to discussing how we can extend such opportunities and reach out to our local community in partnership with the church.

I would like to take this opportunity to thank all members of the Holy Trinity community for their help and support. We look forward to working in partnership over the next year.

*Daniel Norris, Headteacher*

## **25. Toddler Club Report 2009**

The Toddler Club has met in the hall every Tuesday and Thursday during term time, providing a clean, safe, fun, educational and friendly environment for pre school children and their parents or carers. Each group allows a maximum of 40 families on their registers, enabling children to have a fun and stimulating morning out, while Mums, Dads, Childminder, Granny – whomever they bring with them! – can enjoy the company of their child or the other adults. Weekly attendance is normally between 25 and 30 families. Considering this means at least one adult, sometimes two, and often with at least two children each, the mornings can become very noisy and busy! We also serve as an outreach for Holy Trinity Church, making the magazine available and publicising all 'special' services.

We are inspected by the Pre-School Learning Alliance, who is always very complimentary about our facilities and friendly atmosphere.

The Toddler Club's two groups recently donated funds raised through events such as our summer term and Christmas raffles to the Haiti earthquake appeal. We are also looking into the

possibility of making donations to various local and international charities on a rotational basis and have asked Toddler Club attendees to nominate local/international child-related charities.

We have enjoyed a wide range of commercial visitors this year; please feel free to drop in if you see a visitor advertised that interests you – a list is displayed on our notice board in the hall.

A committee oversees the running of the groups, and we have welcomed several new members over the past twelve months. During this time we have sadly had to say farewell and thanks to Jenny Bartlett, Laura Kerse and Mirella Cronin.

Thank you to Ann Kentfield for providing our pram services, always jolly affairs! New faces on the refreshments rota are always welcome, and we are grateful to all the ladies who keep us supplied with tea and coffee throughout the morning!

*Toddler Club Committee*

## **26. 1st Northwood (Holy Trinity) Brownies**

Another year has passed and we are still full with a long waiting list.

In January it was decided to raise money for the Bone Marrow Unit at St Mary's Hospital. Each Brownie was given a £1 and they cleaned, shopped, baked cakes, held sales and car washed their way to raising a magnificent £215.

At Easter we travelled through time at Pirton. By means of a time tunnel we enjoyed a glimpse of medieval times, watching out for Dinosaurs, as well as visiting the Victorians, Tudors and experiencing the blitz in World War 2. Amazing what can be packed into 5 days.

We helped at the Church Fete and joined the District for the 'Pirate' Revels at Willow Tree. September saw the start of the centenary celebrations, with a party at Willow Tree attended by Tawny and Mia. As a unit we started on Adventure 100 badge, a 100 point challenge for the centenary. For this we climbed up to Old Redding and were amazed how many land marks we could see. In October Brownies showed off their talents and performed Cinderella raising another £90 for the Emergency Disaster Fund.

Towards the end of the year Harry arrived, a second son for Little Owl, another honorary Brownie, loved by all. We made our annual visit to Denville Hall and sang carols with the District outside Waitrose, in aid of Michael Sobell House.

The Brownies have worked hard, gained lots of badges. We have enjoyed another full year and look forward to the many centenary celebrations of 2010.

*Sally Shipman, Brown Owl*

## **27. 1st Northwood (Holy Trinity) Guides**

Guides are celebrating 100 years of guiding this year and so apart from our usual activities which have included outside cooking, craft, walks, we went for a walk in fluorescent clothing in December and celebrated Loi Krathong (Thai festival of lights) by floating miniature rafts with candles on the Aquadrome. The Guides have had opportunities to work on the Guide

programme which involves them planning and leading their own activities for part of the Guide meeting.

The highlight of the year was camp which was held at Willow Tree this year and included the nightline and a wide game in Ruislip Woods - an action packed weekend enjoyed by all those who attended. As usual, we joined the district for the annual carol singing outside Waitrose, made the biscuits and sweets for our stall at the Church Fete and attended church parades. If anyone is interested in joining, there are places available. Please come and see us on a Wednesday evening.

*Karen Venables*

## **28. Reading Group**

We are still going strong and still have 12 members. As usual our choice of books varies considerably and on occasion is dependent on whether or not the library can supply us with the requested book or whether they are able to obtain enough copies. In the event of the library not being able to supply a book we have been able to support the Northwood Book Shop by buying copies of the book from them and it is our aim that we support the book shop again this year. Discussion on the books we read is fascinating and certainly broadens our mind on one person's view compared to another. Our children's book this year certainly showed a generation gap or two, although the book was written by someone nearer our generation – a few of us were way out of date on what children like to read! It all goes to make an enjoyable social occasion and our thanks go, again, to Elizabeth Tohill for ordering and collecting the books for us both from the library and from Northwood Book Shop.

*Katherine Buss*

## **29. Fairtrade Report**

*Fair trade farmers*

Beyond the gates of Holy Trinity the Fair Trade foundation has had an eventful year. Last year was the fifteenth birthday of the fair-trade mark and the foundation celebrated with a £12m gift from the government. Three major global brands – Nestle, Cadburys & Starbucks – woke up to their social and ethical responsibilities by going fair-trade. Chocolate and coffee never tasted so good!

Meanwhile, on a quiet corner in Northwood, residents continue to support the foundation by buying our increasing variety of fair-trade goods. We once again made our presence felt in September at the Lynda Jackson Macmillan Centre Manches Moor Park 10K. Churchgoers at Holy Trinity have now become accustomed to stocking up on coffee, honey and chocolate on a regular basis after Sunday morning worship. The children of our church have not lost their enthusiasm for the ethical cookies; poster displays in the hall illustrate that they have a strong understanding of the meaning behind fair trade.

But do we? Over the next year the aim for fair-trade at Holy Trinity should be educational. As well as selling the products there needs to be an awareness of the work being done in places like South India and the Ivory Coast to help farmers get a fairer deal for their produce. The Fairtrade foundation sources its products from certified cooperatives all over the developing world such as the Kavokiva cooperative (Ivory Coast), set up in 1999 by 600 farmers. The

group's aim is to support their members socially and economically with the marketing of their cocoa and coffee. Enlightening stories like this will encourage residents that the slightly more expensive price they pay for their fair-trade snacks really does help to lift whole communities out of poverty.

*Nikky Oyekanmi*

**The Report, Financial Statements and Activity Reports were adopted by the Parochial Church Council on 25<sup>th</sup> March 2010 and signed on their behalf by the Reverend Canon Richard Bartlett, Chairman.**

A handwritten signature in black ink that reads "Richard Bartlett". The signature is written in a cursive style with a long horizontal stroke at the end.

**Revd Canon Richard Bartlett**



**holy trinity**  
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a welcoming community of Christ  open to God  inclusive of all  serving one another